

HOW TO CONSCIOUSLY USE INSTANT MESSAGING SERVICES AND CHATS: 10 RULES

Before starting to use a chat, an instant messaging service or an online platform for your schooling, always ask your teachers for the guidelines



Always save your personal passwords and don't let other people use them

Use the services provided by your school only for didactic work



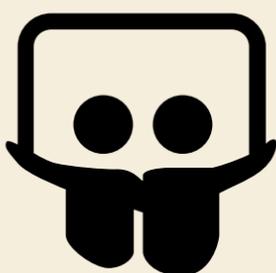
Don't share obscene, indecent or offensive contents. When you use chats, instant messaging services and emails always remind that there is a person on the other side

Don't share commercial contents or advertisements



Don't send per email or via chat chain letters or pyramid scheme letters which can lead to a useless increase of the traffic over the network

Respect yours and other people's privacy



If you work on shared files don't damage, change or delete the work made by the others

Since the services above are part of your schooling, sign in and check the assignments every day and every time your teachers tell you to do that



If you use devices provided by your school, observe the usage rules